



St. MARTIN'S ENGINEERING COLLEGE

- ESTD : 2002 • A Non Minority Institution
- Affiliated to JNTUH • Approved by AICTE
- ISO 9001:2008 Certified • Accredited by NAAC & NBA
- SIRO Recognition by MST, Govt. of India

DEPARTMENT OF CHEMISTRY

CONVENING ORDER - BOARD OF STUDIES

The Board of Studies is the basic constituent of the academic system of an autonomous college. Its functions will include framing the syllabi for various courses, reviewing and updating syllabi from time to time, introducing new courses of study, determining details of continuous assessment, recommending panels of examiners under the semester system, etc. The Board of studies is constituted with the following members:

S. No.	Name of the Faculty	Designation	Responsibility	Signature
1	Dr. A. Aditya Prasad	Professor	Chairman	
2	Dr. B. Rama Devi	Professor, JNTUH	University Nominee	
3	Dr. K.V. Reddy	Professor & HOD, CMREC	Educationalist	
4	Dr. E. Laxmi Narayana	Associate Professor, Sreenidhi Institute of Science and Technology	Educationalist	
5	Dr. S. Hemambika	Professor	Member	
6	Dr. Andrea Sandra Christine D'Cruz	Associate Professor	Member	
7	N. Pandu Ranga Rao	Assistant Professor	Member	
8	M. Sravani	Assistant Professor	Member	
9	V. Rajasekhar Reddy	Assistant Professor	Member	

Term: The term of the nominated members shall be three years.

Meetings: The Board of Studies shall meet at least twice a year.

Functions

The Board of Studies of a Department in the college shall:

- Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council
- Suggest methodologies for innovative teaching and evaluation techniques
- Suggest panel of names to the Academic Council for appointment of examiners
- Coordinate research, teaching, extension and other academic activities in the department/college.

Copy to: IQAC & HOD-S&H

10/24/2020
Principal